



**LEAFLET**

**FAMILY REUNIFICATION OF MINOR CHILDREN WITH PARENTS IN GERMANY**

Please read this leaflet carefully. The embassy can only process your application when it is **complete** and all below-mentioned documents were submitted. **The processing time depends on the completeness of the documents. Should you have appointed a lawyer in Germany for the visa procedure, please indicate this legal representation when submitting your application.**

**IMPORTANT:** The application must be submitted **to the competent embassy** (Islamabad or Tehran).

The **Embassy in Tehran** is **only** competent to process your application if you can prove that you have been **habitually resident in Iran for at least six months**.

It is **not possible to file the visa application at the Foreigner’s Authority** in Germany (“Ausländerbehörde”).

A **registration on the appointment list** of the embassy or a **timely notification** according to Section 29 AufenthG (“fristwahrende Anzeige”) are **not considered applications**.

If the minor child will soon be of legal age and has not yet had an appointment for an interview, submit an informal application for a visa by email to the competent embassy as soon as possible. The informal application must contain the personal data of the minor child as well as the personal data of the parent to whom the reunification is to take place. Please note that this does **not entitle you to a preferential appointment in the sense of a special appointment**.

Please arrange your documents in the order as indicated in the table below. Document translations are accepted in German or English. A parent or legal guardian must accompany the minor child to the visa appointment.

**IMPORTANT:** All copies must be submitted **in colour** and in **DIN A4** form. The copies must **not be stapled, glued or tacked**. The copies will be scanned.

Necessary documents		Further information	
1.	<p><b>For each child:</b>  <b>1 <a href="#">national VIDEX application form</a></b>  <b>with declaration according to Section 54 AufenthG</b></p>	<p>Please fill out the visa application online. Afterwards, print out all pages including the last page with the barcode, and sign the application as well as the attached declaration. Each child must have his/her own application form.  Both parents must sign the application form of minors.</p>	



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	<b>If applicable: Evidence that you already submitted an informal application (printout of the email you sent to the embassy)</b>	In case one parent has died, please submit the original death certificate with translation and a copy.	
2.	<b>For each application form: 2 recent passport pictures of the child</b>  <b>2 recent passport pictures of the parent to whom the reunification is to take place</b>	<ul style="list-style-type: none"><li>- 2 identical passport pictures each</li><li>- not older than 6 months</li><li>- front shot</li><li>- biometric</li><li>- dimensions 35 x 45mm.</li></ul> You can find further information on the <a href="#">internet page of the German Ministry of Interior</a> .	
3.	<b>For each child: Passport</b> + 1 copy of the data page and all pages which contain visas, stamps or remarks	The passport must be machine-readable and valid for at least 90 days from the moment of entry into Germany. Make sure that your passport does not expire during the visa application process. If the validity of your passport needs to be extended, please make sure that the extension is done <b>before</b> the passport's expiration date.	
4.	<b>For each child: Original e-Tazkira and/or paper Tazkira + translation</b> + 1 copy of the front and the back side  and  <b>1 copy of the Tazkira of the parent to whom the reunification is to take place + translation</b> , if existing	Please submit the "e-Tazkira" (plastic card) and/or paper Tazkira of all applicants.  If a passport was issued based on a previous Tazkira please also submit the previous Tazkira.	
5.	<b>For each child: Original birth certificate + translation</b> + 1 copy		
6.	<b>Original marriage certificate of the parents (Nikah Khat or Waseeqa Khat) + translation</b> + 1 copy of all pages	Preferably Nikah Khat (white or green marriage book in DIN A5 format), alternatively Waseeqa Khat (DIN A4 format, blue border).  The marriage certificate must contain the	



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	<p>If one spouse was represented by another person during the wedding ceremony (<b>proxy marriage</b>): Original power of attorney for the representative + translation + 1 copy</p> <p><b>In case of previous marriage(s): Original divorce certificate or death certificate or declaration of a missing person of the former spouse + translation + 1 copy</b></p>	<p>place, the exact date of the marriage contract (“Nikkah”) as well as the marriage portion.</p> <p>The marriage certificate should provide information about all children born before the certificate was issued.</p>	
7.	<p><b>If one parent remains in Afghanistan: Declaration by the remaining parent that he/she gives consent to the child moving to Germany to live with the other parent, to be handed in personally at the visa section</b></p> <p><b>In case one parent died or is declared missing: Original death certificate or original official declaration of lost issued by court + translation + 1 copy</b></p> <p><b>In case one parent refuses to give his/her consent or has no custody of the child: Original evidence issued by court that the other parent has sole custody + 1 copy</b></p>	<p>The declaration of consent needs to be signed in person by the remaining parent at the visa section of the German Embassy.</p> <p>The death certificate must enlist all heirs of the deceased parent.</p>	
8.	<p><b>If applicable: Further documents with regards to the custody of the child + 1 copy</b></p>	<p>Court rulings, official court declarations about the legal guardianship etc.</p>	
9.	<p><b>Children aged 16 and older: If applicable, copy of C1 German language certificate</b></p>	<p>Children of foreigners who have reached the age of 16 and who are not moving to Germany together with their sole legal guardian must submit a C1 level German</p>	



		<p>language certificate.</p> <p>Whether a child might be exempt from having to prove German language skills on a C1 level can only be determined after the application was submitted to the embassy.</p> <p>The language certificate must be issued by a test centre that is certified by ALTE (in Pakistan and Iran: Goethe Institut and ÖSD). The certificate must not be older than one year from the date of application (submission of the application documents to the embassy).</p> <p>For further information, please check the leaflet "Erwerb einfacher deutscher Sprachkenntnisse beim Ehegattennachzug".</p>	
10.	<p><b>If parent to whom the reunification is to take place is a foreigner:</b> <b>1 copy of passport <u>and</u></b> <b>1 copy of recent valid residence permit ("Aufenthaltstitel") (front and back side) of parent in Germany</b></p> <p><b>If parent to whom the reunification is to take place is German:</b> <b>1 copy of passport or German ID of parent in Germany</b></p>	<p>If the person to whom the reunification is to take place is not a parent but a sibling of the applicant, please submit a copy of the sibling's passport and residence permit.</p>	
11.	<p><b>Copy of the parent's residence registration certificate</b></p>	<p>The residence registration certificate ("Meldebescheinigung") must not be older than 6 months from the date of application (submission of the application documents to the embassy).</p>	
12.	<p><b>In case the parent in Germany obtained asylum status, refugee status or subsidiary protection:</b> <b>1 copy of the Federal Office for Migration and Refugees (BAMF) certificate regarding the award of the protection status</b></p> <p><b>and, if applicable:</b></p>	<p>Please submit a complete copy of the certificate ("BAMF-Bescheid").</p>	



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	<b>1 copy of proof of timely notification in accordance with Section 29 (2) AufenthG (“Fristwahrende Anzeige”)</b>	You can submit a timely notification online on <a href="http://www.fap.diplo.de">www.fap.diplo.de</a> or directly at the competent German Foreigner’s Authority. (“Ausländerbehörde”).	
13.	<b>Visa fee of 37.50 EUR (per minor applicant)</b>	<p>To be paid only in cash in Pakistani rupee. The daily exchange rate of the embassy will be used for the currency conversion.</p> <p>No visa fee will be charged for minor single children of German or EU citizens as well as parents of German minors. Family members of persons entitled to freedom of movement are also exempt from the visa fee.</p> <p>The visa fee won’t be reimbursed if the visa is rejected. There are no further fees to be paid, besides the visa fee.</p> <p>If you submit your application at an official external service provider (“visa application centre”) there will be an additional service fee.</p> <p>You can check the amount of this service fee on the internet page of the embassy and of the service provider.</p>	
14.	<b>If applicable: copy of the power of attorney for the lawyer in Germany</b>	Please be aware that letters and emails will only be sent to your authorized lawyer.	
15.	<b>If applicable: additional documents</b>	Please note that the above listed documents are minimal requirements. Additional documents may be requested in individual cases (e. g. age determination tests or DNA tests). The embassy will notify you should any further documents be required.	

***Important information:***

**If you submit forged or manipulated documents, your visa application will be rejected. Bribing or trying to bribe staff of the German embassy is a criminal offence and will lead to a rejection of your visa application.**



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The embassy has to involve the competent Foreigner's Authority in Germany in the visa procedure. The processing time is usually several months. In the meantime, please refrain from making inquiries so as not to delay the process any further.